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# **DECEMBER 31, 2002**

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COTÉ & COMPANY, APC CERTIFIED PUBLIC ACCOUNTANTS

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### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Half the Sky Foundation Berkeley, California

We have audited the accompanying statements of financial position of HALF THE SKY FOUNDATION (a non-profit organization) as of December 31, 2002 and the related statements of activities and cash flow for year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Half the Sky Foundation as of December 31, 2002, and the results of its operations and cash flows for the year then ended.

Oakland, California

Lote'& Company, APC

February 20, 2003

# STATEMENTS OF FINANCIAL POSITION

## **DECEMBER 31, 2002**

# (With Comparative Totals for December 31, 2001)

CURRENT ASSETS Cash \$ 448,452 Grants and contributions receivable 93,248 Prepaid program expenses 76,320		mporarily estricted		Te	tal	
CURRENT ASSETS Cash \$ 448,452 Grants and contributions receivable 93,248						
CURRENT ASSETS Cash \$ 448,452 Grants and contributions receivable 93,248	R	estricted			(8	ummarized)
Cash \$ 448,452 Grants and contributions receivable 93,248		Carrete		2002		2001
Grants and contributions receivable 93,248						
	\$	29,171	S	477,623	\$	356,711
Prepaid program expenses 76 320		Ħ		93,248		133,775
Trepard program expenses				76,320		32,778
Total current assets 618,020	<u></u>	29,171	÷	647,191	-	523,264
FIXED ASSETS						
Equipment 12,718		2		12,718		2,079
Furniture & fixtures 4,746		-		4,746		4,746
Less accumulated depreciation (4,985)		¥		(4,985)		(512)
Total Fixed Assets 12,479			Average A	12,479		6,313
INVESTMENTS, at fair value 439	-	-	88	439	West.	/ <del>T</del>
TOTAL ASSETS \$ 630,938	\$	29,171	<u>\$</u>	660,109	\$	529,577
LIABILITIES AND NET A	ASSE	TS				
LIABILITIES		elprocentral and a				
Accounts payable \$ 4.819	S	-	\$	4,819	S	1,331
Accrued expenses 14,046		ω ,		14,046		15 92
Total Liabilities 18,865				18,865	1	1,331
NET ASSETS						
Unrestricted 612,073		-		612,073		383,146
Temporarily restricted -		29,171		29,171		145,100
Total Net Assets 612,073	_	29,171		641,244		528,246
TOTAL LIABILITIES AND NET ASSETS S 630,938	\$	29,171	\$	660,109	\$	529,577

The accompanying notes are an integral part of these financial statements.

# STATEMENTS OF ACTIVITIES

# FOR THE YEAR ENDED DECEMBER 31, 2002

(With Comparative Totals for December 31, 2001)

						To	tal	
			Te	emporarily			(5	ummarized)
	Ur	rrestricted	F	Restricted		2002		2001
SUPPORT AND REVENUES								
Contributions	S	868,909	S	68,621	\$	937,530	\$	649,188
Matching gifts		5,783		(20) ( <u>a</u>		5,783		6,654
Merchandise sales - net of \$34,371 and \$26,696 in costs of sales in 2002								
and 2001, respectively		15,261		# <del></del>		15,261		18,185
Interest		4,028		*		4,028		4,853
Investment income (losses)		(582)		~		(582)		12
Miscellaneous income		2,217		Service Street		2,217		77
Net assets released from restrictions		184,550		(184,550)	_	(4)		4
Total support and revenues	-	1,080,166		(115,929)	-	964,237	=	678,880
EXPENSES								
Program Services								
Little sister program		630,124		H		630,124		211,907
Management and general		89,579		₩		89,579		20,836
Fundraising		131,536			_	131,536		36,623
Total expenses	=	851,239	***		-	851,239	50	269,366
INCREASE (DECREASE) IN NET ASSET		228,927		(115,929)		112,998		409,514
NET ASSETS								
Beginning of the year		383,146	500	145,100		528,246	2800	118,732
End of the year	\$	612,073	\$	29,171	\$	641,244	\$	528,246

The accompanying notes are an integral part of these financial statements.

## STATEMENTS OF CASH FLOWS

# FOR THE YEARS ENDED DECEMBER 31, 2002 AND 2001

		2002	2001
CASH FLOWS FROM OPERATING ACTIVITIES			
Increase in net assets	S	112,998	\$ 409,514
Adjustments to reconcile the increase in net assets			
to net cash provided by operating activities:			
Depreciation		4,474	512
Donated Securities		(26,077)	26
Realized and unrealized (gain) loss on investments		167	#6
(Increase) decrease in:			
Grants and other receivables		40,527	(128,775)
Prepaid expenses		(43,542)	(32,778)
Increase (decrease) in:			
Accounts payable		3,488	(1,237)
Accrued expenses	_	14,046	
Net cash provided by operating activities		106,081	247,236
CASH FLOW FROM FINANCING ACTIVITIES	=	<u> </u>	<u> </u>
CASH FLOW FROM INVESTING ACTIVITIES			
Asset acquisitions		(10,639)	(6,825)
Proceeds from sales of investments	83	25,470	
Net cash used in investing activities		14,831	(6,825)
NET INCREASE IN CASH		120,912	240,411
CASH			
Beginning of year	<u> 22 </u>	356,711	116,300
End of year	<u>s</u>	477,623	<u>s 356,711</u>

The accompanying notes are an integral part of these financial statements.

# STATEMENTS OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2002

(With Comparative Totals for December 31, 2001)

							To	tal	
		Program	Man	nagement		Fund		(S	Summarized)
	99	Services	&	General		Raising	2002		<u>2001</u>
Salaries	s	88,831	\$	32,608	\$	90,078	\$ 211,517	\$	:25
Payroll taxes		6,630		2,434		6,723	15,787		(7)
Personnel - China		231,852		20		<u>~</u>	231,852		81,060
Education & documentation		42,677		74		35	42,677		25,145
Teacher training		24,863		+		98	24,863		7,174
Individual assistance		120		20		22	2		14,980
Professional fees		22,017		10,670		16,125	48,812		33,000
Bank and credit card fees		W <sub>a</sub>		8,639		7 <del>4</del>	8,639		-
Conferences & meetings		3,507		9,346			12,853		3,295
Development expense		7.4		80		9,744	9,744		2,807
Design & printing				<u>128</u>		2,772	2,772		2,406
Equipment & construction									
materials		93,184		-25		-	93,184		22,404
Insurance		100 mm 2 macron		11,935		150	11,935		461
Office expense		98		1,056		( <b>=</b> 0)	1,056		1574
Occupancy		2,079		776		2,145	5,000		) ( <del>=</del> :
Postage & delivery		2,508		1,268		1,959	5,735		3,950
Special projects		4,162		¥		143	4,162		19 <del>4</del> 3
Supplies		9,485		9,095		28	18,580		11,431
Telephone		84		31		85	200		85
Travel		94,058		#		-	94,058		55,480
Depreciation		1,879		690		1,905	4,474		512
Miscellaneous	i <del>š:</del>	2,308	_	1,031	10	+	3,339	1	5,261
Total	\$	630,124	\$	89,579	\$	131,536	\$ 851,239	\$	269,366

The accompanying notes are an integral part of these financial statements.

#### NOTES TO FINANCIAL STATEMENTS

December 31, 2002

#### NOTE A - SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of Half the Sky Foundation ("the Organization") is presented to assist in understanding the Organization's financial statements. The financial statements and notes are representations of the Organization's management who is responsible for their integrity and objectivity.

#### Organization

The Organization was incorporated in November 1998, and the principal office for the transaction of its business is located in Berkeley, California.

The Organization's main objective is to enrich the lives and enhance the outcome for abandoned girls living in China's welfare institutions. In order to create on-site early childhood care and education for girls eighteen months to five years of age, programs are developed to provide essential financial support, materials and arrangement for certified childhood education teachers to train local teaching teams. Where needed, the Organization develops programs that employ local women to provide physical contact, nurture and stimulation for abandoned infants less than eighteen months of age.

#### Financial Statement Presentation

The financial statements have been prepared in accordance with Statement of Financial Accounting Standards No. 116 Accounting for Contributions Received and Contributions Made and No. 117 Financial Statements of Not-for-Profit Organizations. Under these provision, net assets of the Organization and changes therein are classified and reported as follows:

<u>Unrestricted</u> - Funds that are neither permanently restricted nor temporarily restricted by donor-imposed stipulations.

<u>Temporarily restricted</u> - A donor-imposed restriction that permits the Organization to use or expense the donated assets as specified and is satisfied either by the passage of time or by actions of the Organization.

<u>Permanently restricted</u> - A donor-imposed restriction that stipulates that certain resources be maintained permanently but permits the Organization to use or expend part or all of the income derived from the donated assets.

# NOTES TO FINANCIAL STATEMENTS (Continued)

December 31, 2002

#### NOTE A - SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Furnishings, Equipment and Depreciation

Furniture and equipment are recorded at cost. Depreciation is recorded using the straight-line method over estimated useful lives of three to ten years, with a half year of depreciation recognized in the year of acquisition and the year of disposal. Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose.

#### Functional Expense Allocations

The costs of providing program services of the Organization have been summarized on a functional basis. Certain costs, not directly attributable to a particular program, have been allocated among the program and support services based upon service statistics and estimates made by the Organization's management.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Statement of Cash Flows

For purposes of the statement of cash flows, demand deposits and money market funds with a maturity of three months or less are considered to be cash equivalent.

#### NOTE B - MAJOR CUSTOMER AND CREDIT RISK CONCENTRATION

In compliance with Statement of Financial Accounting (SFAS) No. 105 – <u>Disclosure of Information about Financial Instruments with Off-Balance-Sheet Risk and Financial Instruments with Concentrations of Credit Risk, the Organization has identified its financial instruments which are potentially subject to credit risk. These financial instruments consist of cash deposits. Credit risk related to cash deposits exists whenever the Organization's cash deposits exceed the \$100,000 federally insured amount. Such credit risk amounted to \$200,460 and \$256,711 as of December 31, 2002 and 2001, respectively.</u>

# NOTES TO FINANCIAL STATEMENTS (Continued)

December	31,	2002	

#### NOTE B - MAJOR CUSTOMER AND CREDIT RISK CONCENTRATION (Continued)

During the fiscal year ended December 31, 2002 approximately 95% of the Organization's support was from individual and foundation donations.

#### NOTE C - INVESTMENTS

Investments at December 31, 2002 are as follows:

	Fair Value	Cost
Equity securities	\$ <u>439</u>	\$ <u>451</u>

The following schedule summarizes the investment return for the year ended December 31, 2002:

Realized losses on sales	S (570)
Unrealized depreciation	_(12)
Total	S (582)

#### NOTE D - TAX EXEMPT STATUS

The Organization is exempt under Section 501(c)(3) of the Internal Revenue Code. In addition, it is exempt under Section 23701d of the California Revenue and Taxation Code.

#### NOTE E – RELATED PARTY TRANSACTIONS

The Organization leases its operating offices from its Executive Director on a month to month basis. Rent expense paid to the Executive Director amounted to \$5,000 in 2002.

#### NOTE F - TEMPORARILY RESTRICTED NET ASSETS

The temporarily restricted net assets are as follows:

Yangdong Orphanage Project

\$ 29,171